

## **APPLICATION FOR PORTFOLIO INVESTMENT SCHEME**

Date:

The Manager  
NRI Services  
HDFC Bank  
Nariman Point  
Mumbai

Dear Sir,

**Ref: Application for permission to deal in shares in secondary market under the Portfolio Investment Scheme (PIS)**

We hereby appoint HDFC Bank as a Designated Bank for PIS. We hereby advise that we have read and understood the terms and conditions as specified under the portfolio Investment Scheme and hereby declare that we agree to comply with all statutory formalities under the PIS from time to time. We confirm that as on date, we do not hold PIS permission with any other bank.

We hereby agree:

The facility is available only to customers maintaining their PIS account with designated branches of HDFC Bank

To deal with only one designated branch at any given point of time for PIS. All transactions under PIS will be routed through this bank only.

The NRE/ NRO PIS account will not be used to route any other transactions besides transactions related to the purchase and sale of shares. All routine transaction's demat charges, dividend warrants etc will be routed through the normal NRE savings account held with the bank.

To submit the complete details of all shares held by me which were purchased from the Primary market as a non resident or from the primary / secondary market prior to becoming a non resident in the format as specified by the bank.

To do only delivery based transactions and not indulge in speculative transactions.

To place purchase orders only if the Bank can earmark sufficient balance covering the purchase consideration of securities and other applicable charges in client's Bank account.

To report the Bank all transactions done directly through stockbrokers on the same day of execution by the next day morning by submission of the original broker contract notes.

To send details to the Bank of all payments made to the stock broker on account of purchase of securities along with the details of the securities purchased in the format prescribed or may be prescribed by the Bank from time to time.

Payments for shares/ receipts from the broker on account of sale of shares will be made against the amounts specified on the bills and no adjustment of purchases against sale transactions will be done even if various sale and purchase transactions are doing during the same period.

To send to the Bank all payment instruments (Cheque/DD etc) received from a stockbroker on account of sale of securities for crediting in appropriate account along with complete details and the bills.

The purchase of equity shares/convertible debentures in each company with repatriation and non repatriation benefits shall not exceed 5 % (or as prescribed by Reserve Bank of India from time to time) of the paid up capital of the company, subject to an overall ceiling of 10 % (or as prescribed by Reserve Bank of India from time to time) All consequences of failure in such compliance, including any losses arising out of reversal of transactions shall be to our account.

The bank will recover its fees /charges applicable for PIS by the debit to the NRE/NRO savings account held.

The bank will deduct capital gains tax as applicable on each transaction and the sale proceeds net of tax will be credited to the designated account within 48 working our after receipt of clear funds from broking firm.

To submit the CA certificate and undertaking as per the formats specified under PIS incase we are arranging to pay the capital gains tax separately through our Chartered accountant.

Tax deducted at source by the bank will not be on exchange rate adjustment.

The sale made will be adjusted on First In First Out basis (FIFO) for the purpose of calculating capital gains.

The bank will not undertake any follow up for deliveries of any shares purchased by us.

The bank will not undertake monitoring and follow up of corporate actions associated with any holdings of the account holder.

To ensure before placing / conveying SALE orders that they actually hold free shares (shares pending demat or locked /pledge are not free shares).

Not to make any contract for sale either directly through a stockbroker or through the Bank in respect of any securities, which the client has not taken delivery of.

Shares purchased in the primary market, shares allotted under corporate action, and during resident tenor are not to be considered under the PIS scheme. Therefore Shares which have been purchased under PIS will be considered for calculation of Capital Gains tax on FIFO basis.

The Bank shall comply with instructions and procedures as laid down by Regulatory Authorities for the PIS from time to time.

I /We shall indemnify and hold harmless the Bank against any direct losses costs or claims which Bank might incur/suffer as a result under PIS.

I/We specifically agree to hold the Bank harmless from any and all claims and agrees that the Bank shall not be liable for any loss, actual or perceived, caused directly or indirectly by equipment failure, communication line failure, system failure, internet failure, securities failure on the internet, unauthorized access or any other problem technological or otherwise, that might prevent the client from entering or the Bank from executing an order or other conditions beyond Bank's control.

**Yours Sincerely,**

**First Applicant**

**Second Applicant**

**Third Applicant**